People's Republic of Bangladesh
Ministry of Home Affairs
Public Security Division
Admin-2 Branch
Annual Procurement Plan for FY 2021-2022

	-								
Packag e No			,						
Description of Procurement Goods	2	Computer and Office Equipment Related	Supporting Materials/install ation/Supply, Maintenance	Code-* 4112202					
Unit	3	NOs							
Quantity	4	List-1 Enclosed							
Procurement Method & Type	5	OTM/RFQM/DPM							
Contract Approving Authority	6	Subject to the authority delegated in the delegation of Financial Power of this Division- Additional	Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary						
Source of Funds	7	GOB				90			
Estd Cost in Tk (lakh)	8	1.00,00							
Time Code For Process	9	Planned Dates for OTM	Planned Days for OTM	Actual Dates	for OTM	Planned	Dates for RFQ	Planned Days for RFQ	Actual Dates for RFQ
Not Used in Goods	10								
Advertise Tender	11	12 Aug' 2021	-	1			03 Jan' 2022	•	
Tender Opening	12	25 Aug [*] 2021	14 Days	1			12 Jan' 2022	10 Days	
Tender Evaluation	13	31 Aug' 2021	07 Days	,			12 Jan' 2022	00 Days	
Approval to Award	14	06 Sept* 2021	07 Days	1			17 Jan' 2022	06 Days	1
Notification of Award	15	09 Sept [*] 2021	04 Days				20 Jan' 2022	04 Days	
Signing of Contract	16	06 Oct ² 2021	28 Days	t					1
Total time to Contract Signature	17		60 Days	,				20 Days	ı
	18	28 Days					20 Days		





(g)600

)	-		No	Package
						3233101	2255101	Computer)	office	Server &	Equipment	other Office	Software and	Computer	2	Coods	Procurement	Description of
													NOS	NO				Unit
		*										Directored	Enclosed	1 :: 1	4			Quantity
	8												OTM/RFQM/DPM	OTM/DEOM/DDM	'n		Method & Type	Procurement
								Secretary	Secretary/Senior Assistant	Secretary/Joint	Division- Additional	Financial Power of this	Subject to the authority	0	6		Authority	Contract Approving
3													GOB	7	Funds	of	Source	
			,										80,00	~	(lakh)	T _k	Cost in	Estd
Dates for RFQ	Actual	Days for RFO	RFQ Planned	Planned Dates	OTM	Dates	Actual	OTM	for	Planned	OTM	for	Planned	9	Process	For	Code	Time
														10	Goods	in	Used	Not
			2022	01 Feb?			1		1		C month	2021	16 Sep?	=		Tender	Advertise	
	ı	10 Days	2022	10 Feb'					14 Days			2021	29 Sep'	12			Opening	Tender
		00 Days	2022	10 Feb*			1		07 Days			2021	05 Oct?	13			Evaluation	Tender
		06 Days	2022	15 Feb'					06 Days			2021	11 Oct'	14			_	Approval
		03 Days	2022	17 Feb'					04 Days			2021	14 Oct'	15			of Award	Notification
		,				N			28 Days			2021	10 Nov'	16		Contract		Sionino
¥		19 Days		-					59 Days					17	Signature	Contract		Total
			19 Days								28 Davs			18	Contract	of	Completion	Time for





SARK

(4)

Package No		ķ	Sugar				
Description of Procurement Goods	2	Miscellaneous Goods- 3255105					
Unit	3	9					
Quantity	4	Enclosed					
Procurement Method & Type	5	OLWKFOWDPM					
Contract Approving Authority	6	delegated in the delegation of Financial Power of this Division- Additional	Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary				
Source of Funds	7	GOB			-		
Estd Cost in Tk	8	90,00					
Time Code For	9	Planned Dates for OTM	Planned Days for OTM	Actual Dates for OTM	Planned Dates for	Planned Days for RFQ	Actual Dates for RFO
Not Used in	10						
Advertise Tender	=	12 Aug ² 2021			01 Jan' 2022		
Tender Opening	12	25 Aug' 2021	14 Days		10 Jan' 2022	10 Days	1
Tender Evaluation	13	31 Aug ² 2021	07 Days		10 Jan' 2022	00 Days	
Approval to Award	14	06 Sept' 2021	07 Days	1	16 Jan' 2022	07 Days	
Notification of Award	15	09 Sept ³ 2021	04 Days	1.	20 Jan' 2022	05 Days	
Signing of Contract	16	06 Oct ² 2021	28 Days			·	,
Total time to Contract	orginature 17		60 Days			22 Days	
Time for completion of	Colluact	28 Dave	ro Days			LL Days	





Auso

Package No	-	4.) ný b							
Procurement Goods	2		Furniture Code- *4112314					1			
Unit	S	NOs									
Quantity	4	List-3	Enclosed								
Procurement Method & Type	5	OTM/RFOM/DPM									
Contract Approving Authority	6	Subject to the authority	delegated in the delegation of Financial Power of this Division- Additional	Secretary/Deputy Secretary/Senior Assistant Secretary							
Source	runds	,	GOB								
Estd Cost in Tk	(lakn)	00.00	1,20,00								
Time Code For	Process	Dlannad	Dates for OTM	Planned Days for OTM	Actual Dates for OTM	Planned Dates for RFQ	Planned Days for RFQ	Actual Dates for RFQ	Planned Dates for RFQ	Planned Days for RFQ	Actual Dates for
Not Used in	Goods	10									
Advertise Tender	:	016.	2021	1		01 Nov [*] 2021		•	04 Apr' 2022		
Tender Opening		12	14 Sep ³ 2021	14 Days	1	10 Nov ³	10 Days	r	13 Apr ² 2022	10 Days	
Tender Evaluation		13	20 Sep ²	07 Days		10 Nov' 2021	00 Days		13 Apr ² 2022	00 Days	
Approval to Award		14	26 Sep [*] 2021	07 Days	r	15 Nov ³	06 Days		18 Apr' 2022	06 Days	
Notification of Award		15	30 Sep' 2021	05 Days		18 Nov' 2021	04 Days		22 Apr [*] 2022	05 Days	
n Signing of Contract	*	16	27 Oct' 2021	28 Days						1	
Total time to		17	1	61 Days			20 Days			21 Days	
Time for completion	Contract	18	28 Davs			20 Dave	ro Day o		21 Days		





25B

No No	-	5.					o.			
Procurement Goods	1	Furniture Repair/	Code-3258102				Equipment	Supporting Materials/Insta	llation/Supply & Maintenance	Code-41172003
Unit	0	NOs					NOs		1	
Quantity	4	As Per Requirement					Enclosed			
Procurement Method & Type	3	DPM					DPM		10	
Contract Approving Authority	6	Subject to the authority delegated in the delegation of Financial Power of this	Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant	Secretary			Subject to the authority delegated in the delegation of	Financial Power of this Division- Additional	Secretary/Deputy Secretary/Senior Assistant Secretary	
Source of Funds	7	GOB					GOB			
Estd Cost in Tk (lakh)	~	13,00					60,00			
Time Code For Process	9	Planned Dates for	RFQ Planned Days for	RFQ	Actual Dates	for RFQ	Planned Dates	for RFQ	Planned Days for RFQ	Actual Dates for
Not Used in Goods	10									
Advertise Tender	=				,		01 Dec'	2021		- 1
Tender Opening	12					8	09 Dec'	2021	10 Days	
Tender Evaluation	13				1		09 Dec'	2021	00 Days	
Approval to Award	14				1		15 Dec'	2021	07 Days	1
Notification of Award	15				1		20 Dec.	2021	06 Days	,
Signing of Contract	16									
Total time to Contract	17								23 Days	,
Time for completion of	10	ō								







13.	12.	H	10.	9.	œ	7.	_	Package No
Gross Pay exchluding employees Code- 3211109	Refreshme nt Code- 3211106	Miscellane ous Goods of Vehicle 3258101	Maintenan ce of Vehicle 3258140	Postage *3211119	Transport Fuel (Petrol/Oct ane/CNG) 3243101	Cleaning Equipment Code- 3211102	2	Description of Procureme nt Goods
NOS	NOs	NOs	NOs	NOs	LTR/CF T	SON	3	Unit
As Per Requirement	As Per Requirement	As Per Requirement	As Per Requirement	As Per Requirement	List-5 Enclosed	As Per Requirement	4	Quantity
RFQ	RFQ	RFQ	Direct Purchase	Direct Purchase	Direct Purchase	Direct Purchase	5	Procureme nt Method & Type
Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	Senior Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	Senior Secretary/Additional Secretary/ Joint Secretary/Deputy Secretary/ Senior Assistant Secretary	Senior Assistant Secretary	As per Authority Delegated-Joint Secretary/Deputy Secretary	Senior Assistant Secretary	6	Contract Approving Authority
GOB	GOB	GOB	GOB	GOB	GOB	GOB	7	Source of Funds
30,00	2,00,00	22,00	2,50,00	9,00	1,50,00	5,00	8	Estd Cost in Tk (lakh)
							9	Time Code For Process
							10	Not Used in Goods
			Control of the Contro				=	Advertise Tender
							12	Tender Opening
							13	Tender Evaluation
							14	Approval to Award
							15	Notification of Award
							16	Signing of Contract
							17	Total time to Contract Signature
							18	Time for completion of Contract

ZE C

1200

meth

23. Sports Items Code- 3256107	22. Cla Acce C 32.4	21. Pair Bi C 32:	17. Boo C 32	16. Proj Adv 	15. In Fac. C 32	32
ts s e- 5107	Clothing and Accessorie s Code-3256106	Painting & Binding Code- 3255102	Book and Journals Code- 3211127	Promotiona I Advartisin g Code- 32111125	Internet, Fax, telex Code- 3211117	3211110
NOs	NOs	NOs	NOs	NOs	NOs	
As Per Requirement	As Per Requirement	As Per Requirement	As Per Requirement	As Per Requirement	As Per Requirement	
RFQ	RFQ	RFQ	RFQ	RFQ	RFQ	
Senior Secretary/Additional Secretary/ Joint Secretary/Deputy Secretary/ Senior	Senior Secretary/Additional Secretary/ Joint Secretary/Deputy Secretary/ Senior Assistant Secretary	Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	Secretary/Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary	Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	Senior Secretary/Additional Secretary/ Joint Secretary/Deputy Secretary/ Senior Assistant Secretary	Secretary/ Joint Secretary/Deputy Secretary/ Senior Assistant Secretary
GOB	GOB	GOB	GOB	GOB	GOB	
10,00	5,00	20,00	20,00	30,00	15.00	







-				24	1	Package No
2		-		Usable Goods Code-3256103	2	Description of Procurement Goods
1 (8)				NOs	w	Unit
		ē	*	As Per Requirement	4	Quantity
				RFQ	5	Procureme nt Method & Type
			Secretary/ Senior Assistant Secretary	Senior Secretary/Additional Secretary/ Joint Secretary/Deputy	6	Contract Approving Authority
				GOB	7	Source of Funds
		-		60,00	8	Estd Cost in Tk (lakh)
Planned Days for RFQ Actual Dates for RFQ	Planned Dates for RFQ	Actual Dates for OTM	Planned Days for OTM	Planned Dates for OTM	9	Time Code For Process
					10	Not Used in Goods
	01 Jan' 2022	-1		12 Aug' 2021	=	Advertise Tender
10 Days	10 Jan' 2022	1	14 Days	25 Aug' 2021	12	Tender Opening
00 Days	10 Jan' 2022		07 Days	31 Aug' 2021	13	Tender Evaluation
07 Days	16 Jan' 2022	T	07 Days	06 Sept* 2021	14	Approval to Award
05 Days	20 Jan' 2022		04 Days	09 Sept* 2021	15	Notification of Award
		1c	28 Days	06 Oct [*] 2021	16	Signing of Contract
22 Days			60 Days		17	Total time to Contract Signature
	22 Days			28 Days		Time for completion of Contract

\$ C

No.	-	5						
Procurement Goods	7	Information communicati on technology	accessory Code-4112201	- 115				
	3	NOs				-		
, Amin's	4	List-1 Enclosed						
nt Method & Type	5	OTM/RFQ M/DPM					8	
Authority	6	Subject to the authority delegated in the delegation of Financial Power of	Additional Secretary/Joint Secretary/Conit	Assistant Secretary		# 91		
of Funds	7	GOB					1	
Estd Cost in Tk (lakh)	%	60,00		=				
Time Code For Process	9	Planned Dates for OTM	Planned Days for OTM	Actual Dates for	Planned	Dates for RFQ	Planned Days for	Actual Dates for
Used in Goods	10							
Advertise Tender	=	12 Aug' 2021	-	_ +		01 Jan' 2022		1
Tender Opening	15	25 Aug' 2021	14 Days			10 Jan' 2022	10 Days	
Tender Evaluation	13	31 Aug ² 2021	07 Days	1		10 Jan' 2022	00 Days	
Approval to Award		06 Sept* 2021	07 Days	ı		16 Jan' 2022	07 Days	-
Notification of Award		09 Sept' 2021	04 Days			20 Jan' 2022	05 Days	
Signing of Contract		06 Oct ² 2021	28 Days				,	
Total time to Contract	Signature	17	60 Days				22 Days	1
Time for completion of	Contract	78 Days	28 Days			23 David	22 Days	





																			20	7.	-			Package
														**4112316	Code-	accessory	and	equipment	Other	7	٥	00000	Goods	Description of
	,																		NOS	C	,			Unit
																		Enclosed	List-1	4				Quantity
																		M/DPM	OTM/REQ	0	1	oc Type	B. Tymou	Procureme
				13						Assistant Secretary	Secretary/Senior	Secretary/Deputy	Secretary/Joint	Additional	this Division-	Financial Power of	the delegation of	authority delegated in	Subject to the	6			Audiority	Contract Approving
																			GOB	7			of Funds	Source
																			10,00,00	8			(lakh)	Estd Cost in Tk
RFQ	Dates	Actual	Days for RFQ	Planned	for RFQ	Dates	Planned	OTM	for	Dates	Actual	OTM	for	Days	Planned	OTM	for	Dates	Planned	9	Process	For	Code	
																				10	Goods	in	Used	Not
					2022	01 Jan'			-					,				2021	12 Aug'	11		Tender	Advertise	
**		ı	10 Days		2022	10 Jan'					1			14 Days				2021	25 Aug'	12			Opening	Tender
		1	00 Days		2022	10 Jan'					1			07 Days				2021	31 Aug'	13			Evaluation	Tender
		1	07 Days		2022	16 Jan'								07 Days				2021	06 Sept	14			to Award	Approval
		ı	05 Days		2022	20 Jan'				()				04 Davs				2021	09 Sept'	15			of Award	Notification
		,	,							,				28 Davs		8		2021	06 Oct?	16		Contract	of	Signing
		1	22 Days							1			_	60 Davs						17	50.79%	_	time to	Total
					22 Davs		7								1000	28 Davs				18	Contract	of	completion	Time for





					_			_			T						_					
Package No	1		27									28										
Description of Procurement Goods	2		Telephone//M	Service	Code-	3211120						Seminar/Confe	rrence/Bag/Cr	Souvenir	Briefcase	Electric	Equipment etc	Code-3211111				
Unit	3	NOS											NOS									
Quantity	4	As Per	Require	ment								As Per	Require	ment								
Procurement Method & Type	5		RFQ/Direct	Memod									Direct	Contracting/RFQ								
Contract Approving Authority	6		As per Authority	Additional	Secretary/ Joint	Secretary/Deputy	Secretary/ Senior	Secretary					As per Authority	Additional	Secretary/ Joint	Secretary/Deputy	Secretary/ Senior	Assistant	Secretary			
Source of Funds	7		GOB										GOB									
Estd Cost in Tk (lakh)	8	17,00										2,00,00										
Time Code For Process	9	Planned	Dates	RFQ	Planned	Days	for	Actual	Dates	for	RFQ	Planned	Dates	REO	Planned	Days	for	RFQ	Actual	Dates	for	RFQ
Used in Goods	10																					
Advertise Tender	11	06 Sep'	2021					•	478			06 Sep'	2021						1			
Tender Opening	12	15 Sep?	2021			10 Days						15 Sep'	2021			10 Days			1			
Tender Evaluation	13	15 Sep'	2021			00 Days						15 Sep?	2021			00 Days			-			
Approval to Award	14	20 Sep'	2021			06 Days						20 Sep'	2021			06 Days			1			
Notification of Award	15	23 Sep'	2021			04 Days						23 Sep'	2021			04 Days			1			
Signing of Contract	16																					
Total time to Contract Signature	17					21 Days										21 Days	,		1			
Time for completion of Contract	18																					

\$(O

দেওয়ান মোহাম্মদ তাজুল ইসলাম সিনিয়র সহকারী (প্রশাসন-২ শাখা) জননিরাপত্তা বিভাগ, খরাষ্ট্র মঞ্জণালয়

র্থ কে এম টিপু সুলতান অতিরিক্ত সচিব (প্রশাসন অধিশাখা) জননিরাপত্তা বিভাগ, ম্বরাষ্ট্র মন্ত্রণালয়

asso

রুহী রহমান অতিরিক্ত সচিব (প্রশাসন ও অর্থ অনুবিভাগ) জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয়